

# Minutes of Regular Meeting - July 8th, 2025

River Market Community Co-op and Zoom

## Attendance:

### Directors Present:

In person: Luke Engel, Randy Gutzmann, Amanda Hanlon, Karen Hulstrand, Julie Luna, David Mickelson, Stephen Munasinghe, and Judy Murphy

Via Zoom: None

### Directors Absent:

None

The Directors present constituted a quorum.

### Others Present:

Tammie and John Polley, Owner #404631, Caedron Koenig, Owner #408313, Sara Morrison, River Market Community Co-op (RMCC) General Manager (GM), and Grace Lehne, RMCC Board Administrative Assistant (BAA)

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## Call to Order

Mr. Engel called the July 8, 2025 meeting of the RMCC Board of Directors to order at 6:03 p.m.

## Owner Comments and Points of Order

Mr. Engel acknowledged some Owners were present. Tammie and John Polley expressed a customer service concern relating to River Market's return policy. Mr. Engel thanked them for sharing. Caedron Koenig expressed appreciation for the resilience and importance of our local producers. Mr. Engel called for any points of order to be added. No points of order were added.

## Consent Agenda / Pulled Reports

Mr. Engel then called upon directors to identify reports for removal from July's Consent Agenda. No reports were pulled. Ms. Luna moved to accept the balance of the consent agenda, which was seconded by Mr. Mickelson, and approved by the Board.

## BOD/GM Open Discussion

Ms. Morrison opened the floor for questions about the General Manager's Report. Ms. Morrison gave an update about the ongoing disruptions in UNFI deliveries. The Board congratulated Ms. Morrison on the financial successes of the prior fiscal year. Discussion was had about successes in hiring and training.

## B.2: Planning and Budgeting

Ms. Morrison spoke about the B.2 report. Mr. Mickelson moved to accept the B.2 report, which was seconded by Ms. Luna, and approved by the Board.

## Review of Committee Charters

### Board Development Committee Charter

Mr. Mickelson spoke about the goals set in the Board Development Committee Charter. Discussion was had about recruiting for new board members. Ms. Hulstrand moved to accept the proposed charter, which was seconded by Mr. Mickelson, and approved by the Board.

### **Equity, Belonging, Inclusion, and Access Committee Charter**

Mr. Engel spoke about the goals set in the Equity, Belonging, Inclusion, and Access (EBIA) Committee Charter. Discussion was had about the scope of the goals. Ms. Luna moved to accept the proposed charter, which was seconded by Mr. Munasinghe, and approved by the Board.

### **Growth and Engagement Committee Charter**

Mr. Mickelson and Ms. Murphy spoke about the goals set in the Growth and Engagement Committee Charter. Discussion was had about how the Growth and Engagement Committee can be of service to owners. Ms. Luna moved to accept the proposed charter, which was seconded by Ms. Murphy, and approved by the Board.

### **Policy and Rules Committee Charter**

Mr. Munasinghe spoke about the goals set in the Policy and Rules Committee Charter. The Board discussed and agreed to strike the final goal. Ms. Hanlon moved to accept the charter with the proposed changes, which was seconded by Ms. Luna, and approved by the Board.

**Break: 7:05 - 7:15 PM**

### **C.9: Public Remarks**

The C.9 monitoring report has not yet been submitted. The Board President is coordinating with the report author to ensure it is completed and submitted for the next Board Meeting.

### **Global C Report**

Ms. Murphy presented the Global C report. The Board discussed ways to enhance the concept of Global reports. The Board agreed to correct some dates on the report. Ms. Luna moved to accept the Global C report, which was seconded by Ms. Hanlon, and approved by the Board.

### **Global D Report**

Mr. Munasinghe presented the Global D report. The Board agreed to correct some dates on the report. Ms. Luna moved to accept the Global D report, which was seconded by Mr. Mickelson, and approved by the Board.

### **Policy and Rules Committee Minutes**

Mr. Munasinghe spoke about the Policy and Rules Committee Minutes. Mr. Engel spoke about the proposed Editorial Style Guide. Ms. Luna moved to accept the proposed Editorial Style Guide, which was seconded by Ms. Hanlon, and approved by the Board.

Mr. Engel spoke about edits made to the formatting of the Policy Register. The Board agreed to review this, and vote on approving the changes at the August Board Meeting.

### **Pulled Reports**

No reports were pulled.

### **Board Check-in**

The Board discussed check-in items including suggested educational topics. The Board discussed how to best address owner comments in Board meetings.

### **Executive Session**

Mr. Engel opened the Executive Session. The Open Session resumed upon the Executive Session's conclusion.

**Adjournment**

There being no further business to discuss, Ms. Hanlon moved to adjourn the meeting. This was seconded by Ms. Luna, and passed. The meeting was adjourned at 8:30 p.m.

*Submitted by Grace Lehne, RMCC Board Administrative Assistant*